



GROSSMONT COLLEGE
Professional Development Committee
November 20, 2019
2:00 p.m. – 3:30 p.m.
Griffin Gate
MEETING NOTES

Purpose The Professional Development Committee carries out planning and evaluation of professional development programming which enhances the college’s readiness to achieve its strategic goals and mission. It also supports the institution’s continuous improvement and its diverse personnel. The committee identifies emerging trends from annual unit plans and program review to inform professional development.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Pedro Miranda	<input type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Ryan Cline, Classified Co-Chair	<input checked="" type="checkbox"/> Kassandra Nieves	<input type="checkbox"/> Vacant
		<input type="checkbox"/> Bill McGreevy

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input checked="" type="checkbox"/> Christen McGaughey-Gilreath	<input checked="" type="checkbox"/> Dawn Heuft	<input checked="" type="checkbox"/> Veronica Romero
<input checked="" type="checkbox"/> Maite Valladolid		<input type="checkbox"/> Agustin Albarran

EX-OFFICIO	RECORDER	GUEST
<input checked="" type="checkbox"/> Amy Ramos / <input checked="" type="checkbox"/> Jennifer Bennett	<input checked="" type="checkbox"/> Bernadette Black	<input checked="" type="checkbox"/> Maria de la Cruz
<input type="checkbox"/> Lorena Ruggero		
<input checked="" type="checkbox"/> Rochelle Weiser		

ROUTINE BUSINESS	
1. Welcome / Public Comments	No public comments were made.
2. Additions/Deletions to Agenda	No additions or deletions were made.
3. Approve Meeting Notes – 10/16/19	The 10/16/19 meeting notes were approved unanimously.
4. Icebreaker	<p><i>Quick recap of highlights on White Privilege and Unpacking the Invisible Knapsack.</i></p> <p>The committee reviewed the conversation guidelines before beginning the discussion on this article. Committee members shared their feedback, what it meant to them, and their experiences on White privilege.</p> <p>Lida asked the committee to think about our college, what our institution has to do with this, and what ways we can challenge ourselves. How do we ensure that we are not perpetuating these inequities, whether it’s in a classroom or committee meeting? We need to stay engaged and continue to have these conversations. It is important to be aware of what resources are available, and that proper guidance and training be provided so that there is an awareness and understanding of these inequities.</p>

NEW BUSINESS	
5.	No new business.

COMMITTEE REPORTS	
6. Classified Advisory Committee	The committee meets this Friday to review the draft charge and committee composition.
7. Wellness Committee	The committee is working on offering a financial literacy workshop in the spring for employees. They are also working on a proposal to support a culture for caregivers. Further, there was a proposal from the Wellness committee to do a survey. It was reminded that these are advisory committees are not governance committees and reports to the Professional Development office.
8. FPDC	The committee met last week, reviewed and ranked the 29 flex week proposals, and chose about 12 of them to offer during flex week. It was reminded that the flex calendar guidelines requires that there is broader consideration so that administrators, faculty, and staff are in the room. Lida requested that the flex week offerings be sent to this committee. Rochelle will follow up with that list and send to the committee.

DISCUSSION	
9.	No report.

FOR CONSENSUS	
10. Teaching and Learning Center / PD Center	<p>There was discussion about what the Teaching and Learning Center might look like; those ideas included:</p> <ul style="list-style-type: none"> • Defined shared space • Administrators, classified, faculty collaboration • Awareness; place where people feel welcomed • Place to build community • Equity minded – reflects our community and diversity • Dedicated space for part-time faculty to meet with students • Informal lunch space • Presentation space (workshops; lectures) • Calendar/schedule a place to share out after coming back from conferences • Talking circles • Comfortable furniture • Media creation room for the development of podcasts • Space to share published information <p>Considerations:</p> <ul style="list-style-type: none"> • Instructional design • Professional Development office is housed here • Changing our culture to be a more inclusive community • Student led forums <p>The description of the Center was reviewed (via the PowerPoint that was presented by Richard Unis at a previous meeting), noting that it will need to be updated so that it is more inclusive of administrators and staff. Rochelle indicated that the FMP that was presented at Classified Senate included the Teaching and Learning Center that was more faculty-focused and asked how these two intertwine. This will go to College Council for discussion.</p> <p>The committee took a vote on the concept of a Teaching and Learning Center; it was unanimously voted to move this forward. Lida will forward the committee’s recommendation to College Council.</p>

FOLLOW-UP		
Who	Item	Timeline
Rochelle Weiser	Flex Week proposals to be emailed to the committee.	
Lida Rafia	Forward the Committee's recommendation on the concept for a Teaching and Learning Center to College Council.	

NEXT MEETING: The meeting on December 18, 2019 has been cancelled. The next meeting is scheduled on February 19, 2020 @ 2:00-3:30, Griffin Gate.